



380 South 4th Street, Ste. 102 (83702)
 P.O. Box 83720
 Boise, Idaho 83720-9601

Minutes

STATE INDEPENDENT LIVING COUNCIL QUARTERLY BUSINESS MEETING HOLIDAY INN, BOISE IDAHO October 11TH, 2019

Attendees

Council: Roger Howard, Melva Heinrich, Sean Burlile, Eric Bjork, Ray Lockary, Denise Myler, Angela MacDonald, Molly Pollastrini, Shiloh Blackburn

Ex-Officio: Jane Donnellan, Steve Achabal

SILC Staff: Megan Bates, Jami Davis, Mel Leviton, Jeremy Maxand

Interpreters: Sheila Robertson, Fran Bennett

Guests: Kevin Bittner, LeAnn Naillon, Brandi Schmidt, Mandy Greaser

Absent: Candy Harris, Beth Kreite, Max Hudson

Call to Order	The meeting was called to order at 9:07 a.m., October 11th, 2019 by Eric Bjork, Chair
Introductions	Introduce members, staff and visitors
Approval of Minutes	Motion was made and carried to approve the July 2019 council meeting minutes
Perfection of the Agenda	Motion was made to adjust the schedule by splitting the State Plan Quarterly Update into two sections to include an introduction of the new State Plan
April Meeting Evaluation	Facilitator: Angela MacDonald, Vice-Chair Angela presented an overview of the July Meeting Evaluation.
Executive Director	Facilitator: Mel Leviton, Executive Director

Report

- SILC Updates
 - Recent activities
 - SILC budget has been submitted
 - Megan is streamlining internal processes
 - Jeremy has hit the ground running with his programs
 - Jami is working on the 2020 YLF and has activities planned in the coming month
- SPIL Updates
 - 2020 SPIL approval
 - Approved September 26, 2019
 - Effective October 1st, 2019
 - 2021-24 SPIL planning
 - Planning will begin immediately
- Office Space Update
 - 120 S Cole Road
 - Targeted move in date December
 - Will use reserves to pay rent for remaining time in current location
- 2020 Budget
 - Possible reduction in current SFY 2020 budget
 - Options for reducing spending
 - ❖ Reduce Council member conference attendance
 - ❖ Reduce SILC staff conference attendance
 - ❖ Average expenses for each conference:
 - SILC Congress this year will be \$1,500 a person-plane tickets will probably increase as we get closer to the event.
 - NCIL was \$2,200 per person

	<ul style="list-style-type: none"> ○ APRIL will be \$1,750 for youth, \$1,500 for adults, our total expenses are expected to be \$10,000 ❖ Reduce the number of days for Council meetings <ul style="list-style-type: none"> ○ Quarterly meetings are required ○ Training is required during the year (now in 2-day meetings) ○ Council Meetings- \$3,370 per day (Food, travel, room rental, lodging, mileage) ❖ Reduce staff travel and rural outreach <ul style="list-style-type: none"> ○ We're already reducing these costs ❖ Reduce staff
<p>NFB of Idaho Resolution 2019-01</p>	<p>Facilitator: Eric Bjork, SILC Chair</p> <ul style="list-style-type: none"> • Received letter from NFB of Idaho <ul style="list-style-type: none"> ○ Full Council reviewed Resolution 2019-01 ○ Council voted to approve draft response to send to NFB of Idaho with signatures of Mel Leviton, Executive Director and Eric Bjork, SILC Chair on behalf of full Council
<p>Executive/Finance Committee Report</p>	<p>Facilitator: Eric Bjork, SILC Chair</p> <ul style="list-style-type: none"> • SILC Bylaws <ul style="list-style-type: none"> ○ Motion to accept Bylaws as written and carried

	<ul style="list-style-type: none"> • Review Budget, Megan Bates, SILC Financial Specialist <ul style="list-style-type: none"> ○ Title 1 <ul style="list-style-type: none"> ▪ As of 9/30/19 there is a balance of \$0 ▪ FFY 2020 begins 10/01/19 ○ Title VII <ul style="list-style-type: none"> ▪ As of 09/30/19 there is a balance of \$24,802.03 that will roll over to FFY20 ○ General Funds <ul style="list-style-type: none"> ▪ As of 10/11/19, there is a balance of \$100,588.00 • Audit Update <ul style="list-style-type: none"> ○ Auditors will be in the SILC office in two weeks ○ Audit costs just under \$11,000 • SILC Chair/Vice Chair Nominations <ul style="list-style-type: none"> ○ Eric Bjork – Chair ○ Angela MacDonald – Vice Chair • SILC Congress attendance <ul style="list-style-type: none"> ○ February 24 – 26, 2020 San Diego, CA
Committee Sessions	Facilitator: Committee Chairs
Management Assistant Update	Facilitator: Jami Davis, SILC Staff <ul style="list-style-type: none"> • YLF <ul style="list-style-type: none"> ○ 2019 review ○ 2020 planning • Core Gift Training <ul style="list-style-type: none"> ○ November 7-8 • Career Mentoring Day • Transition Institute • SILC Congress • Tools for Life
Program Specialist Update	Facilitator: Jeremy Maxand, SILC Staff <ul style="list-style-type: none"> • Emergency Preparedness Update

	<ul style="list-style-type: none"> • ABLE Update • FAST Training
State Plan Quarterly Update	<p>Facilitators: Mel Leviton, Executive Director & Melva Heinrich, Planning Chair</p> <ul style="list-style-type: none"> • Q3 just ended • Working on better ways to report • SPIL Planning team <ul style="list-style-type: none"> ○ CIL directors ○ SILC Director ○ DSE rep ○ Partner agencies eps ○ SILC Chair • Reduce some objectives • Increase measurable outcomes • Struggles on the reporting for the SPIL <ul style="list-style-type: none"> ○ Mandy Greaser will be assisting with making a SurveyMonkey to collect data ○ Mel will send out quarterly reminder to complete SurveyMonkey
Policy Committee Report	<p>Facilitator: Denise Myler, Policy Chair</p> <ul style="list-style-type: none"> • President Trump has signed the Autism CARES Act • HR1342/S548 EMPOWER Care would reauthorize MFP and Spousal Impoverishment Protection for 5 years <ul style="list-style-type: none"> ○ Legislation is picking up some steam regarding its movement in the committees • Possible 2020 Idaho Legislative Session issues: <ul style="list-style-type: none"> ○ Repealing 6% sale tax on groceries ○ Redistricting

	<ul style="list-style-type: none"> ○ Medicaid is making some corrections to how Medicaid For Workers is administered ○ Finalization of the Administrative Rules for Idaho ● Idaho Caregivers Alliance is seeking stories from caregivers ● Idaho Commission on Aging will be holding townhall meetings for the Senior Service State Plan in Eastern Idaho and Southcentral Idaho in October and November
Membership/Outreach Committee Report	<p>Facilitator: Angela MacDonald, Membership Chair</p> <ul style="list-style-type: none"> ● Application received from Tabatha and Council voted to forward application to the Governor's office ● Motion to send 3 individuals to SILC Congress, Council approved <ul style="list-style-type: none"> ○ Eric ○ Steve ○ Denise
Planning Committee Report	<p>Facilitator: Melva Heinrich, Planning Chair</p> <ul style="list-style-type: none"> ● Q3 full report <ul style="list-style-type: none"> ○ Data will be complete ● Q4 brief report
Agency Reports	<p>Facilitator: Eric Bjork, SILC Chair</p> <ul style="list-style-type: none"> ● Disability Action Center Northwest (DAC-NW) <ul style="list-style-type: none"> ○ IL Conference was a success and built quite a few relationships, newsletter has distribution of 10,100 ○ Grant cycles have changed ● Idaho Commission for the Blind and Visually Impaired (ICBVI)

	<ul style="list-style-type: none"> ○ 2 vacancies being filled in ICBVI ○ Increased case loads ● Idaho Commission on Aging (ICOA) <ul style="list-style-type: none"> ○ ● Living Independently For Everyone (LIFE) <ul style="list-style-type: none"> ○ Struggling to increase services in rural areas ○ Overhauling ACL program to include more community outreach ● Living Independence Network Corporation (LINC) <ul style="list-style-type: none"> ○ Youth fundraiser was successful for Youth program ○ 2 new employees starting ● Idaho Division of Vocational Rehabilitation (IDVR) <ul style="list-style-type: none"> ○ Summer youth experiences were successful ○ Doing 3 year Comprehensive Statewide Needs Assessment, survey is on VR's website ○ VR is working on proposed language for the EES program for Idaho Statute ● Crisis Prevention Core Services Team <ul style="list-style-type: none"> ○ SWITC is in the process of positive redesign ● NWADA <ul style="list-style-type: none"> ○ Hands Around the Capitol will take place next year with planning committee beginning in January ○ Trained over 100 people in disability etiquette ○ Disability Awareness Day in January
Travel Forms and Evaluations	
Adjourn	Meeting adjourned at 4:15 p.m.